

ROLLING JUBILEE

A PROJECT OF STRIKE DEBT



THE ROLLING JUBILEE FUND WWW.ROLLINGJUBILEE.ORG
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Rolling Jubilee Board of Directors Meeting January 22, 2013

Agenda:

- 1) Clarify roles of the board
- 2) Financial policies & bookkeeping
- 3) Transparency policy
- 4) Designate Sub-Committees

Roles of Board of Directors

President: Laura Hanna
Vice President: Thomas Gokey
Treasurer: Amin Husain
Assistant Treasurer: Ann Larson
Secretary: Christopher Casuccio

Decision: Board of Directors will be disclosed to public

Decision: Designate Sub-Committees:

- 1) Messaging
- 2) Debt buying
- 3) Tech

Decision: Create policies:

- 1) Financial Policy (Chris)
- 2) Operating Reserve Policy (Chris, due by June 2013)
- 3) Document Retention Policy (Laura, due by June 2013)

Relationship with Strike Debt:

RJ operates according to its mission, is in line with SD principles of solidarity

Financial Policy

SM is Bookkeeper, has access to bank accounts.
Financial transactions go through Laura & Thomas.
Incoming cash goes through AB (tech volunteer) via websites (Wepay & PayPal).
Automatically gets deposited, email record gets sent to Laura and Thomas.
Laura deposits physical checks, emails AB.
Transfers can only happen through bank or fax.

Amin, Thomas or Laura can go to bank to deposit or transfer or withdraw.
We have processed checks for minor costs.
We will keep checks to a minimum going forward, \$10,000 requires two signatures.
Thomas will keep SM, AB and Laura copied on financial transactions.

Transparency Policy

Rolling Jubilee will try to publically release:

- 1) Quarterly financial reports
- 2) Summaries of debt reports
- 3) Redacted spreadsheets as part of educational campaign
 - a. Commitment to do everything in our power to respect privacy of debtors and partners
- 4) Board of Directors names and roles
- 5) Board of Directors meeting minutes

Next board meeting: when deemed necessary

Action items:

- 1) Set up Rolling Jubilee Board of Directors List Serve (Ann)
 - a. Add AB & SM
- 2) Create Rolling Jubilee transparency sub-page on website (Ann & Chris)
 - a. For minutes, policies, documents
- 3) Check with lawyers about document retention (Laura)
- 4) Formalize financial policy and operating reserve policy (Chris)